

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD: JULY 1, 2004 - JUNE 30, 2005**

COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS

2005 JUL 20 AM 9: 51

THOMAS J PASTUSZKA  
CLERK OF THE BOARD  
OF SUPERVISORS

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: Health and Human Services Agency

Division/Unit: Child Welfare Services - Polinsky Children's Center

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	250	Hours	7,907	X	\$17.55	=	\$138,767.85
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Types of work performed by GENERAL VOLUNTEERS in this category:

The Volunteer Program complements the activities of the individual Cottage Staff for each age group, through volunteer participation with special skills, such as story teller, library aide, tutor or recreational assistant.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	0	Hours	0	X	\$17.55	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
<u>6</u>	<u>48</u>		<u>\$100.00</u>		<u>\$4,800.00</u>
<u>10</u>	<u>40</u>		<u>\$100.00</u>		<u>\$4,000.00</u>

No. Vol.	16	Total Hours	88	Total Value	\$8,800.00
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**Types of work performed by SPECIALIZED VOLUNTEERS in this category:**

1) "Dad's Day with Donny" Father's Day event (July 2004): 50 kids attended Sea World with Donny Edwards and 5 other Charger players, where each child was treated to food, tee-shirt and duffle bag.

2) "Shop with a Charger" (December 2004): 35 kids were able to go shopping for items they wanted with Donny Edwards and 9 other Charger football players.

**d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):**

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>250</u>	<u>7907</u>	<u>\$138,768</u>
<u>0</u>	<u>0</u>	<u>\$0</u>
<u>16</u>	<u>88</u>	<u>\$8,800</u>

<b>TOTALS:</b>	<b>266</b>	<b>Total Hours</b>	<b>7995</b>	<b>Total Value</b>	<b>\$147,567.85</b>
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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Volunteer/Mentor Appreciation Brunch  
 Item Donated: Sponsored by Child Abuse Prevention Foundation Value: \$2,000.00  
 Item Donated: Various gifts (as raffle prizes) at Appreciation Brunch Value: \$400.00  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

**TOTAL VALUE = \$2,400.00**

**4. VOLUNTEER PROGRAM COSTS:**

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 2080 X Rate \$28.29

**\$58,843.20**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 2080 X Rate \$14.10

**\$29,328.00**

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c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : \_\_\_\_\_ N/A \_\_\_\_\_ Cost: \_\_\_\_\_

Item : \_\_\_\_\_ Cost: \_\_\_\_\_

Item : \_\_\_\_\_ Cost: \_\_\_\_\_

TOTAL OF OTHER PROGRAM COSTS =

\$0.00

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$88,171.20

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a Total Dollar Benefits of Volunteers, Item 2d \$147,567.85

b. Total of Donations to Volunteer Program, Item 3 \$2,400.00

c. Subtract Total of program Costs, Item 4d \$88,171.20

**TOTAL PROGRAM BENEFIT:**

\$61,796.65

## 6. RECRUITING:

Please describe your recruiting programs:

The Volunteer Coordinator continues to be successful in recruiting and retaining volunteers to meet the needs of the Center. She has implemented a "Seniors for Kids" program at Polinsky Children's Center. These are trained seniors who are fully prepared to provide both literacy and an intergenerational-type program to younger children (under 5) at the Center.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Annually, a "Volunteer of the Year" and "Volunteer of the Month" is recognized as well as distribution of CERTIFICATE OF APPRECIATION sent to all 250 Volunteers. In June, the annual Volunteer/Foster Youth Mentor Appreciation Brunch, sponsored by Child Abuse Prevention Foundation, took place. The Volunteer Coordinator has continued additional duties in the area of Resource Development. She provides speaking engagements to Community Agencies as well as Corporations and other Organizations. Of note are her efforts in coordinating special events, for example, the two-day Holiday Home Tour in December 2004, which raised \$21,440 for the children at the Center.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2005-06:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The Volunteer Coordinator's goal for the coming year is to work on Resource Development Skills, including Donor Relations and a more active role in securing all types of donations for the children at the Center.

**9. GENERAL INFORMATION:**

Name of person completing report: **Jan Holcomb**

Phone: 858/514-4606 Mail Stop: O78 E-Mail: [jan.holcomb@sdcounty.ca.gov](mailto:jan.holcomb@sdcounty.ca.gov)

Volunteer Coordinator: Jan Holcomb

Phone: 858/514-4606 Mail Stop: O78 E-Mail: [jan.holcomb@sdcounty.ca.gov](mailto:jan.holcomb@sdcounty.ca.gov)

**10. DEPARTMENT CERTIFICATION:**

DEPARTMENT HEAD SIGNATURE

7-14-05  
DATE

The diagrams show the progression of a cell cycle:

- a**: Prophase, with condensed chromosomes visible.
- b**: Prometaphase, with the nuclear envelope breaking down.
- c**: Metaphase, with chromosomes aligned at the metaphase plate.
- d**: Anaphase, with sister chromatids separating and moving to opposite poles.
- e**: Telophase, with new nuclear envelopes forming around the separated chromosomes.
- f**: Cytokinesis, with the cell membrane pinching to form two daughter cells.